

**AGENDA-AT-A GLANCE:  
QEM/TCUP LEADERSHIP DEVELOPMENT INSTITUTE (LDI) Cohort II – SESSION ONE  
August 4-8, 2008**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:30am</b>	<i>Breakfast</i>	<i>Breakfast</i>	<i>Breakfast</i>	<i>Breakfast</i>	<i>Breakfast</i>
<b>9:00am</b>	<ul style="list-style-type: none"> <li>Opening Prayer</li> <li>- Welcome, Review of Institute Packet, and Overview of Institute</li> <li>- Role and Importance of Culture in the Mission of TCUs</li> <li>- Introduction of Cohort II members</li> <li>- History of Tribal Colleges</li> </ul>	<ul style="list-style-type: none"> <li>- A Closer Look at STEM Programs at Participating Institutions</li> <li>- Pathways to STEM Leadership)</li> <li>- Program &amp; Leadership Development               <ul style="list-style-type: none"> <li>* Role of Culture</li> <li>* Forms/Styles of Leadership</li> <li>* Team Building</li> <li>* Conflict Management</li> <li>* Time Management</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- How to Conduct a Literature Search</li> <li>- Building Capacity – Proposal Preparation               <ul style="list-style-type: none"> <li>* Needs Assessment and Data Collection</li> <li>* Goals &amp; Objectives</li> <li>* Strategies for achieving objectives</li> <li>* Project Milestones, Benchmarks, and Performance indicators</li> </ul> </li> <li>- FOCUS AREA Breakout Sessions (developing proposal components for individual project ideas)</li> </ul>	<ul style="list-style-type: none"> <li>- Budget Preparation</li> <li>- FOCUS AREA Breakout Sessions (drafting preliminary budgets for proposed projects)</li> <li>- Project Communication and Dissemination               <ul style="list-style-type: none"> <li>* Key Stakeholders: Identifying them/Getting Buy-In/ Keeping them informed</li> <li>* Forms of Communication</li> <li>* Dissemination strategies</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Proposal Preparation Wrap-up (remaining questions and/or concerns)</li> <li>- Presentations of Revised ILDPs</li> <li>- Characteristics of a Leader: Perspective of a College President</li> </ul>
<b>12:30pm</b>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>
<b>1:30pm</b>	<ul style="list-style-type: none"> <li>- Data on Native American Participation in STEM at the Post-secondary Level</li> <li>- Profiles of Current Native Americans in STEM</li> <li>- National Reports and Related Policies to Broaden Participation in STEM</li> <li>- FOCUS AREA Breakout Sessions</li> </ul>	<ul style="list-style-type: none"> <li>- Initial Drafting of Individual Leadership Development Plan (ILDLP)</li> <li>- Getting Ready to Prepare a Proposal</li> <li>- Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis</li> <li>- Strengths and Weaknesses of Funded and Unfunded Proposals</li> </ul>	<ul style="list-style-type: none"> <li>- Building Capacity - Proposal Preparation, continued</li> <li>- Project timelines</li> <li>- Project management</li> <li>- Project Evaluation</li> <li>- FOCUS AREA Breakout Sessions (continued development of proposal components for project ideas)</li> <li>- Potential Sources of External Support for Proposals</li> </ul>	<ul style="list-style-type: none"> <li>- STEM Program Management following Receipt of an Award (Planning and Implementation; Staffing and External Oversight; Fiscal Management; Program Evaluation and Dissemination; and Reporting requirements)</li> <li>- Potential Impact of LDI Participation on Careers</li> <li>- Refinement of ILDPs</li> </ul>	<ul style="list-style-type: none"> <li>- Talking Circle</li> <li>- Preview of Session II of Institute and Review of Terms of Agreement</li> <li>Closing Prayer</li> <li><b>3:00pm</b> <i>Adjournment</i></li> </ul>
<b>6:00pm</b>	<i>Dinner</i>	<i>Dinner</i>	<i>Dinner (On Your Own)</i>	<i>Dinner (On Your Own)</i>	