

QUALITY EDUCATION FOR MINORITIES (QEM) NETWORK
QEM/NSF Tribal Colleges and Universities Program (TCUP) Project
Workshop on Assessment and Evaluation for TCUP Principal Investigators and Data Managers
Sofitel Minneapolis s5601 West 78th Street s Bloomington, MN s 952/835-1900

August 7-8, 2009

AGENDA

Purpose: To enhance participants' knowledge and understanding of fundamental elements and best practices of project assessment and evaluation; provide technical assistance to improve and successfully implement participants' TCUP project evaluations; and increase participants' awareness of additional data sources/resources to inform project assessment and evaluation.

Pre-Workshop Assignment: Participants are to bring a copy of their most recent annual NSF TCUP project report for use during the workshop.

Friday, August 7

AM

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| 8:30 | <i>Continental Breakfast</i>
<i>Registration</i> | <i>Garden Court</i>
<i>Salons 3, 4</i> |
| 9:00 | <i>Welcome, Purpose, and Introductions</i>
Shirley McBay, President, QEM Network | <i>Salons 3, 4</i> |
| 9:15 | <i>Project Assessment and Evaluation: The Basics</i> <ul style="list-style-type: none">• Types and Purposes of Project Evaluation and Assessment
Craig Love, Senior Study Director, Westat, and QEM Consultant
• Linking Evaluation Questions to Project Goals: How evaluation/assessment questions reveal the main intent of what the project seeks to accomplish
Holly YoungBear-Tibbetts, Dean, External Relations
College of Menominee Nation, and QEM Consultant | |
| 10:00 | <i>Using Mixed-Methods and Survey Research in Project Evaluation/Assessment</i>
Patricia Campbell, President, Campbell-Kibler Associates, and
QEM Consultant | |
| 10:45 | <i>Break</i> | <i>Garden Court</i> |
| 11:00 | <u>Concurrent Sessions:</u> <i>Discussion of Project Evaluation
and Assessment Needs</i>
(Participants – See Session Assignment Sheet)

<i>What is the status of your project evaluation? What progress has been made?</i>
<i>What are some of the challenges? How are these challenges being addressed?</i> | <i>Salons 3, 4</i> |

Noon/PM

12:00	<i>Working Lunch: Informal Discussion and Sharing on the Status of Each Team's Project Evaluation</i> (Facilitated by Table Leaders)	<i>Garden Court</i>
1:00	<u>Special NSF Video:</u> <i>Weaving STEM Education and Culture: The Faces, Places, and Projects of the Tribal Colleges and Universities Program</i>	<i>Salons 3, 4</i>
1:45	<u>Group Discussion:</u> <i>Reports from Morning Concurrent Sessions</i> Facilitator: Monica Mitchell, Associate, QEM Network	
2:00	<i>Overview of Annual NSF Project Reporting Requirements and Template</i> Gerald ("Carty") Monette, Senior Advisor, QEM Network	
2:30	<i>Using Project Evaluation for NSF Reporting and Assessing Project Success</i> Patricia Campbell, QEM Consultant	
	<ul style="list-style-type: none">• Collecting Baseline Data• Establishing Benchmarks/Success Indicators• Monitoring Progress/Tracking Success• Crafting Project Highlights and Nuggets	
3:15	<i>Break</i>	<i>Garden Court</i>
3:30	<u>A Model</u> - <i>Roots, Resilience and Reach: Strengthening the STEM Infrastructure at Kapi'olani Community College, University of Hawai'i</i> John Rand, Professor and STEM Center Director Kapiolani Community College	<i>Salons 3, 4</i>
4:00	<u>Group Discussion:</u> <i>Institutional Teams Discuss how their Annual Project Reports Address Project Evaluation and Assessment</i> Facilitator: Monica Mitchell, QEM Network <i>Does the information in your project report address your project evaluation and assessment questions?</i> <i>How will the evaluation questions and types of evaluations identified earlier help you in strengthening/enhancing your annual NSF reports?</i>	
5:00	<i>Break</i>	<i>Garden Court</i>
6:00	<i>Working Dinner – Reflections on the Day's Discussions</i>	<i>Bordeaux</i>

Evening Assignment: *Institutional teams are to prepare a "nugget" based on project outcomes and results that can be included in the annual project report and/or documents for public release.*

Saturday, August 8

QEM TCUP Advisory Committee Members will attend the AM Workshop session.

AM

- 8:30 *Continental Breakfast* *Garden Court*
Submission of Project Nuggets *Salons 3, 4*
- 9:00 *Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis* *Salons 3, 4*
Patrick Weasel Head, Former Director of American Indian
Student Services, University of Montana, Missoula,
and Member, QEM TCUP Advisory Committee
- 9:45 *Disseminating Evaluation Findings/Results*
Elizabeth Yellowbird, Research Assistant and Doctoral Candidate
University of North Dakota,
and Member, QEM TCUP Advisory Committee
- 10:15 *Break* *Garden Court*
- 10:30 Panel: *Cultural Relevance and Project Evaluation,* *Salons 3, 4*
including the Indigenous Evaluation Framework
Facilitator: Monica Mitchell, QEM Network
- Panelists:
Craig Love, QEM Consultant
Elizabeth Yellowbird, University of North Dakota
Holly YoungBear-Tibbetts, QEM Consultant

Noon/PM

- 12:00 *Working Lunch* *Garden Court*
Institutional Teams discuss one of two topics:
(1) their experiences with Culturally Relevant Project Evaluation
and Ideas for its Use in their TCUP Evaluations or
(2) ways to use SWOT analysis to strengthen their TCUP Evaluations
(Facilitated by Table Leaders)
- 1:15 *Feedback on Participants' Project Nuggets* *Salons 3, 4*
Patricia Campbell, QEM Consultant
- 2:00 *The Larger Context: Using National Data Sets as Relevant Data Sources*
J. Arthur Jones, Senior Associate, QEM Network
- *Integrated Postsecondary Education Data System (IPEDS)*
National Center for Education Statistics, U.S. Department of Education
 - *WebCASPAR – Integrated Science and Engineering Resources Data System*
Division of Science Resources Statistics (SRS), NSF

- 2:45 *Break* *Garden Court*
- 3:00 Identifying a Project Evaluator: *Understanding the Role of the Project Evaluator and Maintaining a Good Working Relationship* *Salons 3, 4*
 Craig Love, QEM Consultant
- 3:30 *Institutional Teams Reflect on Workshop and Identify their Next Steps*
 Facilitator: Monica Mitchell, QEM Network
- 4:15 *Talking Circle*
 Facilitator: Holly YoungBear-Tibbetts, QEM Consultant
- 5:00 *Adjournment*